



2023-2024

PARENT HANDBOOK





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WELCOME TO THE 2023-2024 SCHOOL YEAR



Dear Parents/Guardians:

We are excited to welcome our students, families, and staff to the 2023-2024 school year! Our Roanoke City Public Schools community has much to be proud of, and I know we will continue to inspire and ignite a love of learning for our students. Together, I look forward to continuing to celebrate our collective accomplishments throughout the school year as our students set and achieve their goals.

I hope you will take a moment to familiarize yourself with this handbook. Included is a wealth of information to ensure you are aware of your student's rights, how to receive assistance, and much more. The division website (www.rcps.info) and school-based websites are also resources for you to learn more.

As we progress through the school year, our teachers will continue to engage our students in effective, high-quality instruction, with an emphasis on literacy and graduating with a diploma and a resume of rich skills and experiences that will benefit them for a lifetime. To that end, we are excited about the expansion of Career & Technical Education and the opening of the new Charles W. Day Technical Education Center. The new center will physically open in January 2024, but students began taking classes at alternate locations when the school year began. This expansion has doubled our seat capacity for CTE programming and added six additional program areas. This type of a robust head-start benefits our community, as our students will be ready, willing, and more than capable of entering tomorrow's workforce.

We encourage you to stay involved with your school's PTA and engaged with your student's education. We also encourage you to let your school know if your contact information changes or if you move so you don't miss any important messages from your school or the division. We also hope our elementary families will join us each Wednesday at 7 p.m. for 52 Weeks of Reading program, which is generously sponsored by Cox and Gentry Locke Attorneys. Students and their families are invited to tune in for a virtual story time, featuring special readers and discussion questions to promote literacy, critical thinking, and family engagement. Visit bit.ly/52WeeksofReading to learn more.

As a reminder, the Superintendent's Challenge Coin honors students, employees, and community members throughout the RCPS community who are going above and beyond, and I invite you to nominate those who you feel are deserving of this honor. We have many heroes in Roanoke City Public Schools, and we need to give credit where credit is due. Visit bit.ly/ChallengeCoinRCPS to learn more about this recognition and to nominate someone.

Together, we can ensure our students remain happy, healthy, safe, and strong. It is going to be a great school year, and I thank you for your continued support of Roanoke City Public Schools.

We Are One!

Sincerely,

Dr. Verletta White, Superintendent



SCHOOL AND PRINCIPAL CONTACT INFORMATION 2023-2024

Crystal Spring Elementary	Jason Rooney, <i>Principal</i>	(540) 853-2976
Fairview Elementary	Kurrai Thompson, <i>Principal</i>	(540) 853-2978
Fallon Park Elementary	John Otey, <i>Principal</i>	(540) 853-2535
Fishburn Park Elementary	Dr. Jason Wimbush, <i>Principal</i>	(540) 853-2931
Garden City Elementary	Caroline Williams, <i>Principal</i>	(540) 853-2971
Grandin Court Elementary	Will Krause, <i>Principal</i>	(540) 853-2867
Highland Park Elementary	Dr. Brooke Blanks, <i>Principal</i>	(540) 853-2963
Hurt Park Elementary	Danielle Allen, <i>Principal</i>	(540) 853-2986
Lincoln Terrace Elementary	Kirsten Mills, <i>Principal</i>	(540) 853-2994
Monterey Elementary	Morgan Strother, <i>Principal</i>	(540) 853-2933
Morningside Elementary	Dr. Megan Arthur, <i>Principal</i>	(540) 853-2991
Preston Park Elementary	Eric Fisher, <i>Principal</i>	(540) 853-2996
Roanoke Academy	Toni Belton, <i>Principal</i>	(540) 853-2751
Round Hill Elementary	Dr. Brenda Russ, <i>Principal</i>	(540) 853-2756
Virginia Heights Elementary	Dana Witt, <i>Principal</i>	(540) 853-2937
Wasena Elementary	Marina Seal, <i>Principal</i>	(540) 853-2914
Westside Elementary	Dr. Kristen English, <i>Principal</i>	(540) 853-2967
Lucy Addison Middle	Jonathan Rosser, <i>Principal</i>	(540) 853-2681
James Breckinridge Middle	Dr. Joshua Dowdy, <i>Principal</i>	(540) 853-2251
John P. Fishwick Middle	Ryan Loose, <i>Principal</i>	(540) 853-6040
James Madison Middle	Katherine Duncan, <i>Principal</i>	(540) 853-2351
Woodrow Wilson Middle	Bradley Jenkins, <i>Principal</i>	(540) 853-2358
Patrick Henry High	Dr. Karen Leslie, <i>Principal</i>	(540) 853-2255
William Fleming High	Tracey Anderson, <i>Principal</i>	(540) 853-2781
Governor's School	Mark Levy, <i>Director</i>	(540) 853-2116
Forest Park Academy	Patricia Maxey, <i>Director</i>	(540) 853-2923
Noel C. Taylor Academy at Oakland	Sauntasha Austin, <i>Director</i>	(540) 853-1461
ROTEC	Bridgette Bentley, <i>Site Director</i>	(540) 853-2803
DAYTEC	Eric Lear, <i>Site Director</i>	(540) 853-6307
RVJDC-Coyner Springs	Mason King, <i>Director</i>	(540) 561-3856

DIVISION CONTACT INFORMATION

Information pertaining to individual schools is often best addressed first with that school's administration. For general information or departments not listed, please call the Central Administration receptionist at (540) 853-2502. **All numbers have a prefix of (540) 853 unless noted.**

Superintendent — Dr. Verletta White	2381
Superintendent Executive Assistant/Deputy School Board Clerk — Dawn Winter-Ware	2381
School Board Clerk — Rita Huffman	1655
Chief Academic Officer — Archie Freeman, III	6113
Chief Financial Officer — Kathleen Jackson	1347
Chief Human Resources Officer — Dominick McKee	2502
Chief Operations Officer — Chris Perkins	2382
Chief Communications & Community Engagement Officer — Kelly Sandridge	2816
Academics	6113
Elementary Education	2300
Secondary Education	2876
Accounting	2551
Adult and Continuing Education (GED)	2151
Alternative Programs	6113
Athletics	6075
Attendance Services	1393
Attendance Zones	2816
Benefit Services	2502
Board Agenda	2381
Building Rental	6302
Career & Technical Education	
ROTEC	2803
DAYTEC	6307
Certification/Licensure	1551
Communications & Marketing	2816
Community Engagement	1359
Computers	2312
Constituent Services	2007
Counseling	2090
Curriculum Development	2300
Data and Analysis	2101
Data Processing	2312
Driver Education	6113
Early Childhood Special Education	1900
Education Partnerships	2816
English Language Learners and	
World Languages	1394
Employee Assistance	2502
Equity and Organizational Diversity	2984
Family Life Education	6113
Fine Arts	1797
Fiscal Services	1347
Food and Nutrition Services	2863
Gifted Education	1089
Government Relations	2007
Health Services - Employee	1436
Health Services - Student	1430
Health/PE	6075
Hiring Practices/Human Resources	2502
Home Schooling	2090
McKinney-Vento Program	(540) 400-9787
Instructional Programs	2300
Reading Coordinator	1747
Mathematics	6052
Science	6050
Social Studies	2878
Writing/Language Arts	1648
Library/Media Services	1603
Maintenance	2851
Parent Engagement	1359
Parent Resource Center	1179
Payroll	2370
Policy/Procedure	2381
Preschool	2300
Printing	1413
Psychological Services	2468
Purchasing	2551
Ruffner Operational Center	2851
School Counseling Programs	2090
School Plants	2851
Security	2557
Special Education	2468

CONTACT INFORMATION CONTINUED

All numbers have a prefix of 853 unless noted.

Student Services	1393	Transportation	2807
Student Transcripts/Student Records	1464	Durham School Services	(540) 970-3000
Summer School	2300	Volunteers	2816, or call school
Technology	6070	Work Permits (ISSUED AT HIGH SCHOOLS/PROGRAMS)	
Instructional Technology	1641	Patrick Henry	2600
Title I	2957	William Fleming	2781
Transfers, Student	2090		

HELPFUL APPS



HELPFUL APPS



Nutrislice App by Southwest Foodservice Excellence (SFE) – For menus, nutritional information and allergens, check out Nutrislice by SFE or scan the QR code for more information.



Durham Bus Tracker – This app will securely allow parents/guardians to view the location of their student's bus in relation to their assigned bus stop. It also provides information about their routes, in near real-time, including the scheduled arrival time of each stop.



Need help resolving an issue that impacts student learning, the school-work environment, or understanding how RCPS works and where to go for assistance?

The RCPS Constituent Services Office may be able to help!

Contact Dr. Alan Seibert to learn more.
aseibert@rcps.info • (540) 853-2007
rcps.info/csgro

